



Winthrop School Committee  
Winthrop, Massachusetts

A regular meeting of the Winthrop School Committee was held on Monday, July 15, 2019 in Harvey Hearing Room, One Metcalf Square, Town Hall. Mr. Capobianco called the meeting to order at 6:00pm.

**ROLL CALL**

**Present: Mr. Martucci, Ms. Powell, Ms. Swope, Mr. Vecchia, Mr. Perrin, Mr. Capobianco**

*Mr. Fabiano was not present*

Also meeting with the Committee:

Lisa Howard, Superintendent of Schools

Patricia Hames, Executive Secretary to the Superintendent of Schools

Susan Eccles, Office Manager

**PUBLIC COMMENT**

None

**PLEDGE OF ALLEGIANCE**

Mr. Martucci led the committee in the Pledge of Allegiance.

**GENERAL INFORMATION & RECOMMENDATIONS**

Delegates & Visitors

None

**MINUTES**

**Mr. Vecchia made a Motion to approve the Minutes of June 17, 2019. Ms. Swope seconded the Motion. Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-abstain, Mr. Capobianco-yes. The Motion passes with one abstention.**

**FINANCIAL & BUSINESS PROCEDURES**

**Ms. Powell made a Motion to approve Warrant SVW19-22 in the amount of \$302,143.86 and SVW20-1 in the amount of \$79,721.18. Mr. Vecchia seconded the Motion.**

**Mr. Martucci-abstain, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. The Motion passes with one abstention.**

**Ms. Swope made a Motion to approve Payroll Warrant SPW19-26 in the amount of \$519,932.64, Payroll Warrant SPW19-27 in the amount of \$519,641.92, Payroll SPW19-28 in the amount of \$519,641.92, Payroll SPW19-29 in the amount of \$524,009.31, Payroll SPW19-30 in the amount of \$522,087.89 and Payroll SPW19-31 in the amount of \$202,167.51. Ms. Powell seconded the Motion.**

**Mr. Martucci-abstain, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-abstain, Mr. Capobianco-yes. The Motion passes with two abstentions.**

**Ms. Powell made a Motion to approve Budget Transfers in the amount of \$403,143.86, \$1,500.00, and \$400.00, as presented. Mr. Vecchia seconded the Motion.**

**Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.**

## **BUILDINGS & GROUNDS**

The following requests were before the committee for approval: Town Clerk's Office, Elections; Winthrop Viking Youth Cheer, Car Wash.

**Mr. Martucci made a Motion to approve the Building & Grounds request from the Town Clerk's Office for Elections and Winthrop Viking Youth Cheer for a Car Wash. Mr. Vecchia seconded the Motion.**

**Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.**

## **GENERAL REPORTS**

### Superintendent's Report

Superintendent Lisa Howard provided the following in her Superintendent's Report:

#### Teaching All Students in a Safe and Welcoming Environment

- Re-establish Residency update. 2019-2020 grade 9, 2020-2021 implement grades 3 and 6. Parents notified
- Alice Certification for all new staff by August 20<sup>th</sup>
- Riverside Trauma Center to provide PD for staff, students and families 2019-2020, schedule is being developed. Funded by a Safe Schools Grant in collaboration with WPS and WPD

#### Professional Culture and Community Engagement

- Library Reading Program
- Attended Mass Superintendents Training from July 15-18. Excellent program with primary focus on Social Emotional Learning and Positive Behavioral Supports for students.
- New Teacher training has been redesigned and will include 2 days of training in August with all new staff and assigned Mentor Teachers attending (day 2).

#### High Quality Rigorous Instruction and Curriculum Alignment

New Curriculum Implementation for 2019-2020:

- Continue with SMART EDU for tracking teacher PDP and IPDIP (All)
- Renaissance and Accelerated Reader: Will replace SMI/SRI/Reading Counts grades (2-8)
  - LEXIA: Will continue
- EDGUNITY (Pathblazer K-5 Reading and Math at ATC 3-5) (Digital Libraries 9-12 replaces
  - Odyssey Ware for summer school/credit recovery)
    - iREADY: Math Diagnostic and Instruction at GFB (K-2)
    - DREAMBOX: Replaces 10 Marks at WMS (6-8)
- School Improvement Plans have been reviewed and will be available for the next Committee meeting. All are aligned with the District Strategic Plan.
- Administrative Evaluations are close to completed and I am very pleased with the progress of all Principals and administration. The focus on high achievement has been recognized in their evidence and we are in the process of setting goals for the 2019-2020 SY. Individual meetings are scheduled throughout the summer.
- Pre- K classroom will be reinstated at the High School, planning is still being developed in terms of high school student integration with classroom. Will follow the GFB schedule and curriculum, GFB Principals will be the evaluation Principal of the program and staff

## Additional Information

### Staffing

- Norah Grimes is the ATC Principal and no longer interim.
- Andrea O’Leary will be the new ATC AP (no longer interim at GFB)
- A Committee is established to hire the open AP position at the GFB
- WHS: New Science, New ELA, New ESP, New athletic Trainor
- WMS: 2 New Science (7), New ESP
- ATC: 2 New ESPs, New Sped Teacher
- GFB: 1 New ESP
- Positions still open: GFB: sped teacher and AP  
WHS: Spanish, Nurse, Sped Teacher  
ATC: Sped Teacher  
WMS: Math (8)

### Budget

We are working on the end of year close and I believe we will close on target. Freezing the budget in November of 2018 has allowed us to keep a very close eye on the budget and monitor all spending. We have reconciled all grant payments and do not anticipate any deficit at the close.

### Summer Leadership Academy

The Leadership Academy will be held the week of July 22<sup>nd</sup>. The focus will be on updating the Strategic Initiatives, reviewing progress on all priorities, Tier 1 and Tier 2 Crisis Response Training, Professional Development trainings schedule review for Suicide and Crisis Intervention topics and discussion and planning for Educational Equity topics for 2019-2020 Principal meeting focus.

### Summer School

Camp Fort, WPS Special Education ESY, Middle School Summer School ELA/Math, WHS Algebra I and ELA (both Grade 9) in class and several students working online and we offer support for them Thursdays from 9a-12p in the computer lab.

### Transportation

We are in the process of identifying the eligible students in grades K-6 and will be notifying parents regarding the registration process. Anticipate 10-16 eligible riders.

### Charlie Pass Program

All current school year (2018-2019) Student Charlie Cards will deactivate at mid-night on August 31, 2019. We will remind students and parents to use up all stored value (pay per ride) down to ZERO prior to 8/31 as leftover funds cannot be transferred.

Ordering for the upcoming academic school year will commence as of Monday August 20, 2019.

### Personnel

The following resignations have been submitted: Margaret Neptune, Grade 8 Math Teacher; Nora McNicol, Special Ed Teacher; Christina DeBonis, E.S.P.

The following positions have been posted: Assistant Principal, WPG; Foreign Language Teacher, WHS; E.S.P., WHS; Math Teacher, WMS; Transportation Coordinator; Special Ed Teacher, WPG; Special Ed Teacher WHS; Nurse, WHS; Head MS Cross Country Coach; Assistant Principal, ATC; Special Ed E.S.P., WMS; Part-time Custodian, ATC.

### **NEW BUSINESS**

None

## UNFINISHED BUSINESS

### Residency Policy & Meal Charge Policy

**Mr. Perrin made a Motion to waive the Second Reading of the Residency Policy and the Second Reading of the Meal Charge Policy and adopt both policies. Mr. Vecchia seconded the Motion.**

**Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.**

## PUBLIC COMMENT

None

## PUBLIC RELATIONS

- Mr. Capobianco thanked Superintendent Lisa Howard and school committee member Gus Martucci for working to allow the Pre-K Class to return to the High School.
- Mr. Capobianco congratulated Norah Grimes & Andrea O’Leary on their official roles as Principal and Assistant Principal at the Arthur T. Cummings Elementary School.

## ADJOURMENT

**At 6:26pm, Mr. Martucci made a Motion to adjourn. Mr. Vecchia seconded the Motion.**

**Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.**

Respectfully submitted,

Patricia Hames

Executive Secretary to the Superintendent of Schools

Documents used in this meeting:

- Agenda
- Minutes of June 17, 2019
- Warrant SVW19-22 in the amount of \$302,153.86
- Warrant SVW20-1 in the amount of \$79,721.18
- Payroll SPW19-26 in the amount of \$519,932.64
- Payroll SPW19-27 in the amount of \$519,641.92
- Payroll SPW19-28 in the amount of \$524,009.31
- Payroll SPW19-29 in the amount of \$524,099.31
- Payroll SPW19-30 in the amount of \$522,087.89
- Payroll SPW19-31 in the amount of \$202,167.51
- Budget Transfer Request in the amount of \$403,143.86
- Budget Transfer Request in the amount of \$1,500.00
- Budget Transfer Request in the amount of \$400.00
- Use of Buildings Requests
- Resignation Letters
- Postings
- Residency Policy - JFAAB
- Meal Charge Policy – EFD

*The above non-confidential documents can be found in the Superintendent’s office, upon request.*